



Job Title Guide-Educator, Te Ana Māori Rock Art Centre
Location 2 George Street, Timaru
Reports to Team Leader

Who we are The Ngāi Tahu Māori Rock Art Trust was established in 2002 to support Rūnanga (collectives of tribal areas) and their communities in the care, management, and interpretation of Ngāi Tahu Māori rock art heritage.

The main objectives of the Trust are to ensure the preservation and protection, education, and cultural revitalisation of Ngāi Tahu Māori rock art for the benefit of Ngāi Tahu whānui and all New Zealanders, and to take a leading role in supporting the conservation and management of rock art throughout Ngāi Tahu rohe (region).

Role Purpose

- To ensure all visitors experience an authentic, positive, and memorable engagement with Ngāi Tahu heritage and culture
- Support and contribute to the development, implementation, and delivery of Te Ana Māori Rock Art Centre's 'Learning Outside the Classroom' modules with schools
- Promote Te Ana's school programme throughout the local education sector, and build key relationships with schools in the district
- Administration support as required
- Assisting with the Trusts ecological restoration projects around Māori rock art sites

Specific Duties

- Deliver culturally authentic and captivating guided experiences at Te Ana Māori Rock Art Centre and Rock Art Site tours to visitors
- Contribute to the development and implementation of Te Ana Māori Rock Art Centre's 'Learning Outside the Classroom' modules with schools
- Deliver guided tours and education modules to all education sectors i.e. early childhood, primary, secondary, alternative education, and tertiary
- Pro-actively engage with all visitors so they fully understand what Te Ana has to offer including promoting our site tours
- Continually refresh and research knowledge of Rock art, culture, heritage, Te Waipounamu, and other aspects of interest, to deliver to our visitors and students

- Promote Te Ana and its activities within the wider South Canterbury community
- Administrative duties as necessary
- Assisting with the Trust's ecological restoration project at Ōpihi i.e planting, weeding and general outside work
- Ensuring the centre is always kept in an immaculate condition

Accountabilities

- Accountable to Te Ana Māori Rock Art Centre Team Leader
- Adhere to all company policies and procedures
- Ensure the Ngāi Tahu Māori Rock Art Trust's reputation is not bought into disrepute in any form
- Maintain high levels of personal presentation
- Fully compliant with all Ngāi Tahu Māori Rock Art Trust's Health and Safety guidelines
- Use of your own vehicle at times, and full compliance with the Trust's driving policy

Skill, qualifications, and training

- Empathy and understanding of Ngāi Tahu rock art, culture, and heritage
- Knowledge of Mātauranga Māori and specifically Ngai Tahu culture and tikanga
- Excellent inter-personal skills; positive, outgoing, and open nature; able to easily relate with people from all walks of life
- Creative thinker; able to develop new and exciting ways of sharing Ngāi Tahu culture with a wide range of people in a variety of settings
- Able to contribute to creating 'hands on' educational activities relating to module design
- A good knowledge of New Zealand history and culture
- Fit and active; comfortable working outdoors in challenging environments
- Current driver's licence or 'restricted' with intent to complete a full license
- Comprehensive First Aid Certificate (can be completed on the job at no cost to applicant)
- Knowledge of any of the following: Native flora & fauna, tākaro, Pūrākau/legends, traditional arts, archaeology, geology, ecology, mahika kai, te reo, kapa haka, Mātauranga Māori would be desirable

Personal attributes

- Excellent customer service skills
- Ability to work in a team or to work alone
- Excellent time management skills and reliability
- Friendly, outgoing, and able to put people at ease
- Always polite, patient, and professional to visitors and colleagues
- Willingness to continually learn is vital
- Personal integrity essential

- An ability to maintain composure under pressure
- Understanding of and respect for different cultures

Hours of Work

- Te Ana Māori Rock Art Centre is open 5 days per week, Tues-Saturday. Applicants must be willing to work Saturdays or public holidays (roster) and the occasional Monday